



**JOB TITLE:** Youth Organizer  
**CLASSIFICATION:** Exempt  
**REPORTS TO:** Director, Youth Programs

**MISSION STATEMENT:**

To help transform the social and economic conditions in South Los Angeles that foster addiction, crime, violence and poverty by building a community institution capable of involving thousands in creating, influencing and changing public policy.

**ORGANIZATION OVERVIEW:**

Community Coalition is a non-profit social justice organization working to address social and economic conditions in South LA by empowering residents to fight for policy solutions that build up the community. Since 1990, Community Coalition has built a groundbreaking, community-driven approach to creating change. We elevate the voices of our members, shift power to the community, and tackle the root causes of poverty, crime and violence. Together we are creating a more prosperous, safer and healthier South LA.

Community Coalition's projects and victories include stopping the expansion of liquor stores in South LA, supporting gang violence prevention programs, creating foster and family care support programs, hosting art and music festivals and healthcare enrollment fairs. Community Coalition has also registered and mobilized thousands of voters in South LA, participated in the process to create a federal Promise Zone for South Los Angeles and creates leadership opportunities for young people with the South Central Youth Empowered through Action program and Freedom School, among other projects.

Community Coalition is an equal opportunity employer. People of all races, religions, and gender identities are encouraged to apply.

**POSITION DESCRIPTION:** Under the direct supervision of the Director of Youth Programs, an effective Youth Organizer employs Community Coalition's organizing model to develop the next generation of African American and Latinx high school leaders to organize their peers and lead campaigns to improve the quality of education and life in South Los Angeles. Youth organizers are expected to build a base and develop students into leaders at high schools in South Los Angeles.

**ESSENTIAL DUTIES AND RESPONSIBILITIES (Other duties may be assigned):**

1. Develop and implement organizing strategies to recruit, sustain and actively involve high school youth in Community Coalition's Youth Program and organization in order to achieve its mission, campaigns, and program.
2. Develop training programs and materials as teaching aids on community organizing, social justice movement history and leadership development techniques and strategies to develop the capacity of high school students to lead campaigns.
3. Establish and maintain collaborative working relationships with high school personnel (i.e., Principal, Guidance Counselors, and Teachers) and student leaders to inform them

about the Coalition's mission and gain support of the Youth Programs and overall organization.

4. Participate in organizing events (door knocking, phone banking, etc.), actions, protests, meetings, retreats, conferences, and trainings to further the Youth Program and organizational objectives.
5. Prepare organizing materials, such as flyers, letters, and posters designed to ensure youth receive current information regarding meetings and community or school activities.
6. Coordinate and plan well attended and organized meetings that move Coalition programs forward.
7. Conduct research and public policy analysis on landscape and issues impacting youth and Community Coalition's Youth Programs.
8. Help develop and implement funding and fundraising efforts (i.e., grants, dues-paying membership).

**QUALIFICATIONS:**

1. Familiarity and understanding of the problems facing residents and students in South Los Angeles.
2. High level of social and emotional intelligence.
3. Knowledge of social justice issues and history.
4. Excellent written and verbal communication skills (ability to communicate the goals and strategies of Community Coalition to a diverse audience).
5. Organized and detail-oriented.
6. Able to manage and coordinate multiple projects simultaneously and meet frequent deadlines.
7. Ability to work independently and as a member of a diverse team.
8. Must be computer literate and have experience working with databases, word processing programs, spreadsheets, internet research programs and PowerPoint.
9. Capacity to work evenings and weekends.
10. Background in non-profit, community organizing, experience working with youth are preferred.
11. Driver's License and access to a reliable automobile (with minimum liability insurance).

**APPLICATION INSTRUCTIONS:**

Please send resume & cover letters to [jobs1@cocosouthla.org](mailto:jobs1@cocosouthla.org), the subject should read "Youth Organizer: First Name Last Name." No phone calls please.