



JOB TITLE: Brothers, Sons, Selves Coordinator

CLASSIFICATION: Exempt

REPORTS TO: Director, Youth Programs

MISSION STATEMENT:

To help transform the social and economic conditions in South Los Angeles that foster addiction, crime, violence and poverty by building a community institution capable of involving thousands in creating, influencing and changing public policy.

ORGANIZATION OVERVIEW:

Community Coalition is a non-profit social justice organization working to address social and economic conditions in South LA by empowering residents to fight for policy solutions that build up the community. Since 1990, Community Coalition has built a groundbreaking, community-driven approach to creating change. We elevate the voices of our members, shift power to the community, and tackle the root causes of poverty, crime and violence. Together we are creating a more prosperous, safer and healthier South LA.

Community Coalition's projects and victories include stopping the expansion of liquor stores in South LA, supporting gang violence prevention programs, creating foster and family care support programs, hosting art and music festivals and healthcare enrollment fairs. Community Coalition has also registered and mobilized thousands of voters in South LA, participated in the process to create a federal Promise Zone for South Los Angeles and creates leadership opportunities for young people with the South Central Youth Empowered through Action program and Freedom School, among other projects.

Community Coalition is an equal opportunity employer. People of all races, religions, and gender identities are encouraged to apply.

POSITION DESCRIPTION: Under the direct supervision of the Director of Youth Programs, an effective Brothers, Sons, Selves (BSS) Coordinator is responsible for carrying out coalition campaign and organizing activities in collaboration with Community Coalition and ally organization organizers and staff. The BSS Coordinator is the representative of the organization and is responsible for developing and carrying out the Coalition's strategy on young men of color helping to drive coalition priorities. The Brothers, Sons, Selves (BSS) Coalition is a coalition of Los Angeles County community organizations working to improve the lives of young men of color.

ESSENTIAL DUTIES AND RESPONSIBILITIES (Other duties may be assigned):

1. Conduct research and public policy analysis on education landscape and issues (tracking and monitoring local, state, and federal legislation) specifically impacting young men of color.
2. Draft education and juvenile justice policy recommendations, memos, briefs, fact sheets, and training materials to move work focused on boys and men of color at local and statewide level.

3. Work with organizers to develop and implement organizing strategies to recruit, sustain, and actively involve young men in organization education campaigns and priorities.
4. Track opportunities for young men to provide testimony such as hearings, workgroups, and task forces.
5. Establish and maintain collaborative working relationships with education stakeholders, including: high school personnel (i.e., Principal, guidance counselors, and teachers), community members, district staff, allies and partners, specifically those in the BSS Coalition.
6. Participate in organizing events (door knocking, phone banking, etc.), actions, protests, meetings, retreats, conferences, and trainings to further the Youth Program and organizational objectives.
7. Prepare organizing materials, such as flyers, letters, and posters.
8. Coordinate and plan well attended and organized meetings that move Coalition programs forward including coalition meetings (specifically BSS meetings).
9. Help develop and implement funding and fundraising efforts (i.e., grants, dues-paying membership).

QUALIFICATIONS:

1. Familiarity and understanding of the problems facing residents and students in South Los Angeles.
2. Background in non-profit, community organizing, local and/or State education policy.
3. Knowledge of social justice issues and history.
4. Excellent written and verbal communication skills (ability to communicate the goals and strategies of Community Coalition to a diverse audience).
5. Organized and detail-oriented.
6. Able to lead multiple projects simultaneously (independently and as a member of the team) and meet frequent deadlines.
7. Ability to work with a diverse range of people.
8. Must be computer literate and have experience working with databases, word processing programs, spreadsheets, internet research programs and PowerPoint.
9. Capacity to work evenings and weekends.
10. Possess a current driver's license and access to a reliable automobile (with minimum liability insurance).
11. Ability to prioritize and set goals by developing weekly, monthly, and quarterly work plans.

APPLICATION INSTRUCTIONS:

Please send resume & cover letters to jobs1@cocosouthla.org, the subject should read "Brothers, Sons, Selves Coordinator: First Name Last Name." No phone calls please.